



Government of Haryana/हरियाणा सरकार
Directorate of Food and Supplies
खाद्य एवं पूर्ति निदेशालय

To

1. All the Heads of Departments (Except Haryana Vidhan Sabha) in Haryana State.
2. The Divisional Commissioner, Ambala, Rohtak, Gurgaon and Hisar.
3. All the Deputy Commissioners in the State.
4. All the District Food & Supplies Controllers in the State.

Memo No. 1E(1)-2013/10560
Dated Chandigarh, the 6/5/2013

Subject:- Filling up the vacant posts of Auditors at Hqrs. & Sub Offices of Food and Supplies Department on deputation basis.

This is to inform you that some posts of Auditors of Direct Recruitment Quota are lying vacant in the Food and Supplies Department, Haryana at Hqrs and Sub-Office level. The requisition for these has been sent to the HSSC but it seems that it will take some time in getting the new recruits. Hence, it has been decided to fill up these vacant posts of Auditors of Direct Recruitment Quota on deputation basis from amongst the Auditors/Assistants working in the same scale from other Departments of Haryana Government for a period of one year or till the direct recruits comes from the Haryana Staff Selection Commission, whichever is earlier. The details of Pay Scale, Requisite Qualifications and number of posts are as under:

Sr. No.	Name of Posts	No. of posts	Pay Scale	Requisite Qualification
1.	Auditor (for Headquarter)	15	PB-2 Rs. 9300-34800 + Rs. 3200 G.P	(i) Degree from a recognised university of its equivalent (ii) Knowledge of Hindi or Sanskrit upto Matric Standard
2.	Auditor (for Sub- Offices)	18	PB-2 Rs. 9300-34800 + Rs. 3200 G.P	(i) Degree from a recognised university of its equivalent (ii) Knowledge of Hindi or Sanskrit upto Matric Standard

Employees having knowledge of computer will be given preference.

You are requested to sponsor/recommend the names of the willing officials having 70% good service record and above. Application forms and certified summary of ACRs of the recommended employees alongwith the detailed information in the following proforma may be sent latest by 31.05.2013 to the Director General, Food and Supplies, Haryana, 30 Bays Building, 2nd Floor, Sector-17, Chandigarh:-
For Auditor (Headquarter)

Sr. No.	Name & Designation of Official	Date of appointment	Category	Educational qualifications

For Auditor (Sub-Offices)

Sr. No.	Name & Designation of Official	Date of appointment	Category	Educational qualifications

Before sponsoring/recommending the names of employees, it should be ensured that no disciplinary proceedings under rule 7 or 8 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987 are pending against them.

The Annual confidential Report/Summary of service rendered by the official may also be supplied along with above information.

V. K. S.
Deputy Director (Admn.)
for Director General Food & Supplies, Haryana.

2nd Floor, 30 Bays Building, Sector-17-B, Chandigarh/दूसरी मंजिल, 30 बेज बिल्डिंग, सेक्टर-17-बी, चण्डीगढ़

D/5e(1)/DFA Legal

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