



Government of Haryana/हरियाणा सरकार  
**Directorate of Food and Supplies**  
 खाद्य एवं पूर्ति निदेशालय

23

**Subject:** Handing over of Computers and other peripherals on transfer, proceed on retirement or long leave.

Will the Branch Officers/Branch In charges draw their kind attention on the subject cited above?

Computers and other peripherals have been allotted to officers/officials as per the list attached. This list has been verified by the Committee constituted by the Department.

You are requested to ensure that as and when any officer/official is transferred, proceed on retirement or long leave, he/ she must hand over Computer and peripherals to Branch In charge/the person to whom he hands over charge. He/ She should also obtain clearance from IT Cell.

*Nie*  
 Deputy Director (Administration)

To  
 All the Branch Officers/Branch In charges  
 at H.Q.

U.O. No. CO-IT Cell-2015/1474

Dated, Chandigarh the 16.09.2015

CC to:

1. Sr. Secretary/MFS for information.
2. PS/ACSFS for information of Worthy ACSFS
3. PS/DGFS for information of worthy DGFS.

*Ans*  
 17/9/15

*Chanda*  
*Pawar*

*Omprakash*  
 17/9/15

*17/9/15*

*17/9/15*

*Pajni*

*an the copy of ACSFS (2)*  
*Kindly answer*  
 17/9/2015

*17/9/15*

*17-9-15*

*17/9/15*

*17/9/15*  
*50 (km)*

2<sup>nd</sup> Floor, 30 Days Building, Sector-17-B, Chandigarh/द्वारा 30 मिनट बिल्डिंग, सेक्टर-17-बी, चण्डीगढ़

Please visit us <http://haryanafood.nic.in>

E-mail/ई-मेल: [foods@hry.nic.in](mailto:foods@hry.nic.in)

*17/9/15*

*17/9/15*

*17/9/15*

*17/9/15*

*17/9/15*

*17/9/15*  
*Comp. Sec.*

*17/9/15*

*17/9/15*

*17/9/15*